# REQUEST FOR PROPOSAL

## I. CONTEXT

Expertise France is the French public international cooperation agency. It designs and implements projects which aim to contribute to the balanced development of partner countries, in line with the Sustainable Development Goals (SDGs) of the 2030 Agenda and the priorities of France's external action. Expertise France's mission is to meet the demand of partner countries seeking to enhance the quality of their public policies in order to address the environmental, social, economic and security challenges they are facing. The agency achieves this goal by implementing projects in the main areas of public action:

- Democratic, economic and financial governance;
- Stability, international security and peace Stability, international security and peace
- Sustainable development, climate and agriculture
- Health and human development

The **UNI.AO project** aims to support the diversification of Angola's economy and job creation by improving the quality, relevance and specialization of higher education. Funded by the European Union and implemented by Expertise France in partnership with Angolan institutions, the project strengthens higher education governance, develops specialized Master's and PhD programmes, and promotes training in sectors that are key to the country's economic development. It also fosters cooperation between universities and the private sector to improve graduates' employability and supports women's access to higher education.

In order to achieve these objectives, the project procures state-of-the-art equipment for Angolan universities to strengthen their teaching, research and technical capacities.

## II. PURPOSE AND MAIN FEATURES OF THE DRAFT CONTRACT

The subject of the proposed contract is the supply and delivery of drones, sensors, cameras and their accessories, intended to support teaching, research, training and technological development through the use of unmanned aircraft systems.

**MAIN FEATURES OF THE DRAFT CONTRACT**

| | |
|---|---|
| **Contract reference** | 26-MR11867 |
| **Contracting authority** | Expertise France – DP Angola |
| **Nature of the prizes** | All-inclusive price |
| **Maximum amount of the contract** | 100.000,00 AOA excluding VAT |



Expertise France
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| | |
|---|---|
| **Delivery time** | Maximum 50 calendar days |
| **Places of performance of the contract** | • Universidade Agostinho Neto, Luanda, Angola<br>• Universidade José Eduardo dos Santos, Huambo, Angola<br>• Instituto de Ciências da Educação da Huíla, Lubango, Huíla, Angola |
| **Currency of payment** | Angolan Kwanzas |

## III. PROCEDURE'S SCHEDULE

| | DATE* | TIME |
|---|---|---|
| **Deadline for submitting tenders** | 02/12/2026 | 14:30 (Paris time) |
| **Completion date for evaluating technical offers** | 4/12/2026 | - |
| **Notification of award** | 7/12/2026 | - |
| **Contract signature** | 9/12/2026 | - |
| **Start date** | 9/12/2026 | - |

***Provisional date**

## IV. PROCUREMENT PROCEDURE

The present procurement procedure is subject to the French Code of public procurement in its latest version in force as enacted by Order No. 2018-1074 issued on 26 November 2018 and its Implementation Decree No. 2018-1075 issued on 3 December 2018.

Expertise France proceeds with the "adapted procedure" by virtue of applying articles L. 2123-1 and R. 2123-1 au R. 2123-7 of the above mentioned Code.

## V. CONTENT OF THE TENDER DOSSIER

The tender dossier is composed by the following documents:

1. The current request for proposal (DAJ_M001ENG);
2. Technical specifications and terms of reference;
3. The draft contract (general conditions and special conditions);
4. The Expression of interest form with its 2 appendices:
    - Appendix 1: Sworn statement on exclusion criteria, the absence of conflict of interest;
    - Appendix 2: Identification sheet of a third-party;
5. The candidate GDPR compliance verification form;

6. Beneficial owners' declaration form;
7. PLACE user guide for companies;
8. Export Control Classification Form (ECCF).

## VI. PRESENTATION OF TENDERS

The application and tender documents as well as all correspondence and documents relating to this consultation must be written in English.

In support of their offer, candidates must submit a file consisting of the following documents:

- A proof of a legal identity form;
- The expression of interest form and his 2 appendices, duly completed and signed;
- The candidate GDPR compliance verification form, duly completed and signed;
- Beneficial owners' declaration form, duly completed and signed;
- Export Control Classification Form (ECCF), duly completed and signed;
- The draft contract, including the candidate's financial offer, duly completed, dated and signed;
- A technical offer comprising:
    - Official manufacturer's datasheet and/or catalogue for each item offered, in Portuguese or English, allowing each minimum requirement to be verified;
    - Detailed technical description of the equipment, components, accessories and functions;
    - Technical specifications demonstrating compliance with this document;
    - Manufacturer, brand, model and reference of each item of equipment;
    - Statement of the warranty period offered, clearly specifying terms and coverage;
    - Details of the technical support service in Angola, where applicable, including entity name, address, contact details and technical contact person;
    - Statement confirming the availability of spare parts, consumables and wear components;
    - Available manuals, brochures or technical documentation enabling assessment of equipment characteristics and conditions of use;
    - Description of the installation, configuration, commissioning and training services included in the supply;
    - Certificates, declarations of conformity and other technical documents required by the manufacturer or applicable law, where relevant;
    - Declaration that the proposed equipment is new, original, non-refurbished and suitable for the intended purpose.
- A financial offer.

The documents requested above are mandatory. If they are missing, the tender submitted will not be compliant and will therefore be rejected.

The period of validity of the tenders submitted is fixed at 90 calendar days from the deadline for submission of tenders.

## VII. TRANSMISSION MODALITY OF TENDERS

All the required documents must be sent before les date the deadlines indicated in Article III. PROCEDURE'S SCHEDULE.

To access the market consultation area or to submit their tenders, tenderers must log on to the State Purchasing Platform at the following address: https://www.marches-publics.gouv.fr.

Submission by electronic means is mandatory. Any other form of submission will be rejected.

The procedure for submitting bids is detailed on the website www.marches-publics.gouv.fr.

Tenderers will find a downloadable "user's guide" which specifies the conditions of use of the State purchasing platform, in particular the technical requirements and electronic certificates.

If they so wish, applicants may contact 09 72 37 01 30 every working day from 9.00 am to 7.00 pm to receive technical assistance in carrying out these operations.

In case of allotment, each lot must be submitted electronically. However, it is possible to make a single electronic submission for several lots, provided that the identification of the lots to which a response is made is possible and unambiguous.

The costs of accessing the network and using the electronic signature are to be borne by each candidate.

Tenderers are invited to test their workstation configuration and respond to a test consultation, to ensure that the IT environment is working properly.

Tenderers' attention is drawn to the fact that they must at least have Internet browsing software. The provision of an electronic signature tool is not mandatory.

In order to make up the offer, the tenderer must send files in the following computer formats: PDF, RTF, ZIP, Microsoft Office suite, LibreOffice or Open Office. Any computer file in a different format will be declared null and void.

**ATTENTION!**

Any file constituting the tender must be free of any computer virus and must be treated beforehand by the tenderer with a regularly updated anti-virus software. The same applies to any other file exchanged in the context of this public procurement procedure.

The contracting authority may securely archive any file containing a computer virus. It will then be deemed never to have been received.

NB: Tenderers' attention is drawn to the time required for the delivery of bulky electronic documents. The average download time may vary depending on various parameters such as the technical capacity of the equipment, the type of Internet connection, the traffic on the network, etc.

As the date and time of the end of delivery is decisive for the submission of a paperless response, bidders

are advised to build in some flexibility into their paperless response process.

Even if its tender in this public procurement procedure has been transmitted electronically, the tenderer undertakes, in particular if its tender is accepted, to accept the conforming re-materialisation in paper form of all the constituent documents of contractual value. In this connection, they also undertake to ensure that the natural person who signs them electronically signs them by hand without making any changes to them and returns them to the contracting authorities in that form. Finally, he undertakes to accept notification of them, in accordance with the usual procedures in force, in paper form.

## VIII. SELECTION PROCEDURE

Expertise France will first check the eligibility of the applications and their ability to provide the service. Finally, it will evaluate the offers according to the following criteria:

| Criterion | Weight | Method |
|---|---|---|
| **Compliance with minimum technical specifications** | Eliminatory | Compliant / Non-compliant |
| **Total tender price** | 70 points | Lowest admissible price / tender price × 70 |
| **Equipment quality / proposed improvements** | 15 points | Comparative assessment of documented improvements |
| **Firm delivery period** | 15 points | Shortest admissible delivery period / tender delivery period × 15 |

Only tenders meeting all minimum technical requirements will be scored on price, quality and delivery period. Where a delivery period is expressed as a range, the upper limit of the range shall be used for scoring.

Expertise France may, if it deems necessary, open negotiations with all or some of the tenderers and will conclude the contract with the entity that submitted the best-rated tender in the light of these criteria.

## IX. SELECTION PROCEDURE

If a candidate wishes to have additional information on technical or administrative points of the file, he may submit his questions on the Plateforme des Achats de l'Etat (PLACE), at least ten (10) calendar days before the deadline for submission of tenders.

## X. PROCESSING OF PERSONAL DATA

Expertise France undertakes to comply with the regulations in force applicable to the processing of personal data and, in particular, regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 applicable from 25 May 2018.

Identity and contact details of the controller and its representative:
Expertise France
40, Boulevard de Port Royal, 75005 Paris
Represented by its Managing Director

Operational controller: The Information Systems Department represented by its Director

Contact details of the Data Protection Officer: informatique.libertes@expertisefrance.fr

The legal grounds for the processing operation(s) correspond to Article 6.1 (c) and (e) of the GDPR, namely that:

- The processing is necessary to comply with a legal obligation to which Expertise France is subject;
- The processing is necessary for the performance of a task in the public interest or in the exercise of official authority vested in Expertise France;

The purposes of the processing operation(s) are:
- The management and monitoring of this procurement procedure;
- Management and monitoring of the concluded public contract.

The recipients or categories of recipients of personal data are exclusively the authorised personnel of the contracting authority, ministries and State operators in charge of awarding and executing the contract, as well as their service providers.

Retention period: this data is kept for the duration of the contract and its execution, as well as for the duration of the contract.
In accordance with the provisions of Articles 15 to 21 of the RGPD, the persons whose personal data are collected have a right of access, rectification and deletion of this information concerning them. They also have the right to limit processing and to object to such processing on legitimate grounds. The exercise of the rights of information and any other exercise of rights of the persons concerned by the processing operations carried out may be made to the Expertise France data protection officer.

The person whose personal data is collected in the context of this procedure has a right of complaint to the CNIL.

Expertise France undertakes to guarantee the confidentiality of proposals sent to it and to ensure the security and storage of these proposals.

## XI. APPEAL CHANNELS AND DEADLINES

The body responsible for the appeals process is:

Paris Judicial Court,
Parvis du Tribunal de Paris 75 859 PARIS Cedex 17
Email: tj-paris@justice.fr.
Tel: 0144325151.

Information about lodging an appeal may be obtained from: tj-paris@justice.fr.